

Minnesota Children's Museum Internship Position Description

Position Title: Exhibit Repair Technician Intern

Department: Exhibit Production

Supervisor Title: Exhibit Repair Technician

Classification: Intern, temporary part-time (i.e. 10-12 hours per week/10 weeks)

Institutional Mission

Sparking children's learning through play

Position Summary

Assist Exhibit Production Staff in fabricating, maintaining and installing museum exhibits and their components.

Major Job Accountabilities

45% - Assist in fabrication of exhibit components

20% - Install/De-install traveling exhibits

20% - Clean, repair and maintain museum exhibit components

10% - Assist in maintaining exhibit shop

5% - Administration

Knowledge, Skills and Abilities Required

1. Working knowledge and experience with power and hand tools and their appropriate usage. (Examples: table saw, band saw, routers, miter saw, drills, etc. Prior carpentry and machine shop experience helpful.)
2. Basic knowledge of cleaning supplies and their safe usage.
3. Ability to organize time and work independently, follow directions and complete tasks in an effective manner.
4. Skills in coordinating tasks and projects.
5. Ability to work well with people.

Training Provided

1. Intern Orientation
2. Exhibit component operation and mainenance