

# Minnesota Children's Museum

## Internship Position Description

**Position Title:** Environmental Education Programs – Live Animals  
**Department:** Daily Programs  
**Supervisor Title:** Animal Care and Programs Lead  
**Classification:** Intern, Temporary, Part-time (10-20 hours per week, 10-12 weeks)

### Institutional Mission

Sparking children's learning through play!

### Position Summary

This position is responsible for conducting live and non-live animal education programs for Museum visitors. The intern will use the Museum's collection of live animals to spark visitors' interest in the natural world. In addition to programming, the intern will be responsible for assisting the Animal Care and Programs Lead in caring for the Museum's live animals. By successfully completing these tasks, the intern will enhance their public speaking and customer service skills, as well as learn how to utilize live animals for educational purposes.

### Major Job Accountabilities

This is an estimate of the duties to be included in the internship. The exact duties and projects will be determined by mutual agreement of the intern and museum staff. All duties will be carried out with the direction and supervision of Daily Programs staff.

#### % of Time

- 45 % Facilitate drop-in, interactive live and non-live animal programming for museum visitors.
- 45 % Assist in the care of painted, Blanding's and box turtles, corn and fox snake, rats, and mice.
- 10 % Assist with program observation/development/research, and other duties as assigned.

### Knowledge, Skills and Abilities Required

1. High school diploma and some post secondary coursework in environmental studies, biology, environmental education, natural sciences or a related field.
2. Ability to organize time and work independently, follow directions and complete tasks in an effective manner.
3. Skill in coordinating tasks and projects.
4. Comfort with public speaking.
5. Computer skills, including word processing.
6. Ability to work well with people.
7. Interest in working with young children and animals mandatory.
8. Experience working with young children and animals preferred.

### Training Provided

#### Intern Orientation

Animal care and handling for various species of reptiles and mammals.  
Live and non-live animal program training.