

**Minnesota Children's Museum
Internship Position Description**

Position Title: Exhibit Repair Technician Intern
Department: Exhibit Production
Supervisor Title: Exhibit Production Manager
Classification: Intern, Temporary, Part-time (10-20 hours per week for 10-12 weeks)

Institutional Mission

Sparking children's learning through play

Position Summary

Assisting Exhibit Production Staff in creating, maintaining and installing Museum exhibits and their components.

Major Job Accountabilities

85% Clean, Repair and Maintain Museum Exhibit Components
10% Assist in Maintaining Exhibit Shop
5% Administration

Knowledge, Skills and Abilities Required

1. Knowledge of power and hand tools and their appropriate usage, prior carpentry and machine shop experience helpful. Basic knowledge of cleaning supplies and their safe usage..
2. Ability to organize time and work independently, follow directions and complete tasks in an effective manner.
3. Skill in coordinating tasks and projects.
4. Enjoy working with in a team environment

Training Provided

1. Intern Orientation
2. Exhibit component operation and maintenance